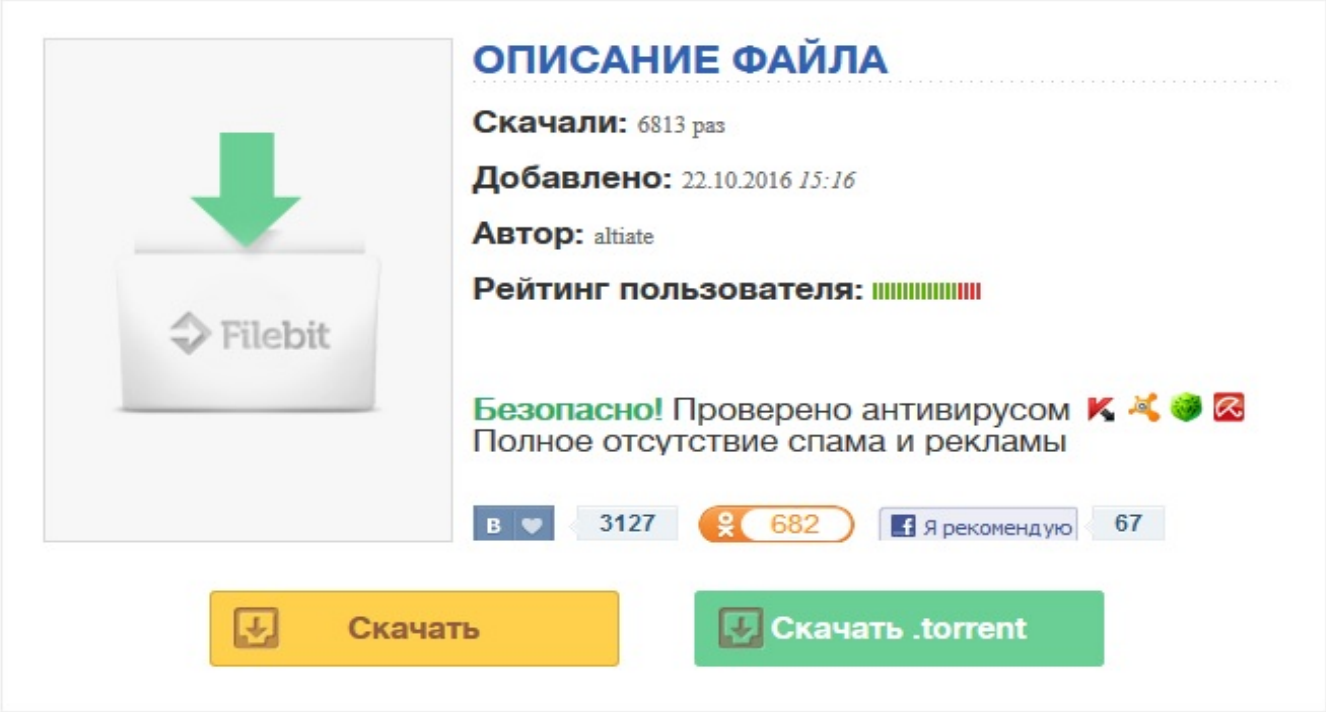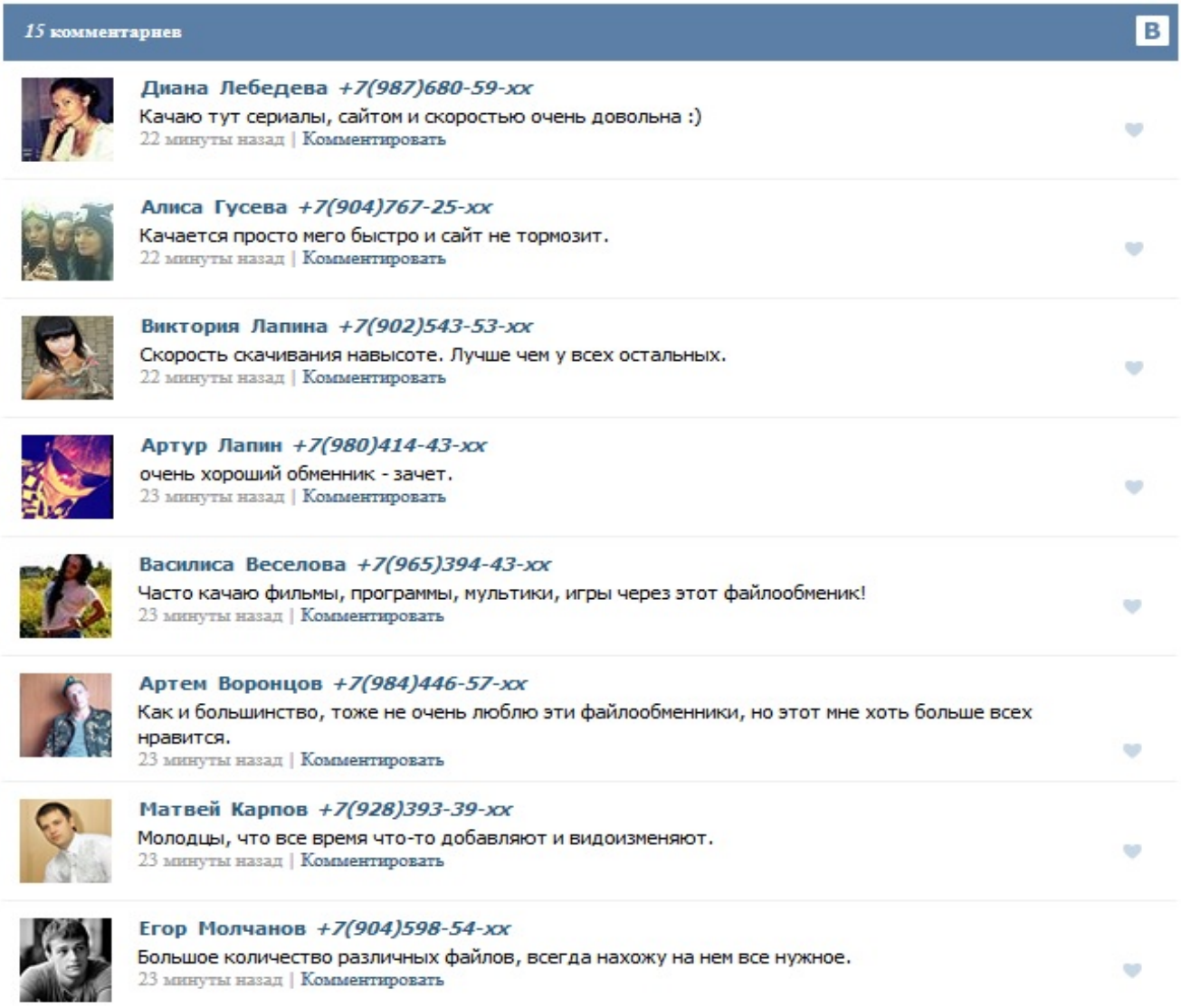акт технического осмотра транспортного средства бланк