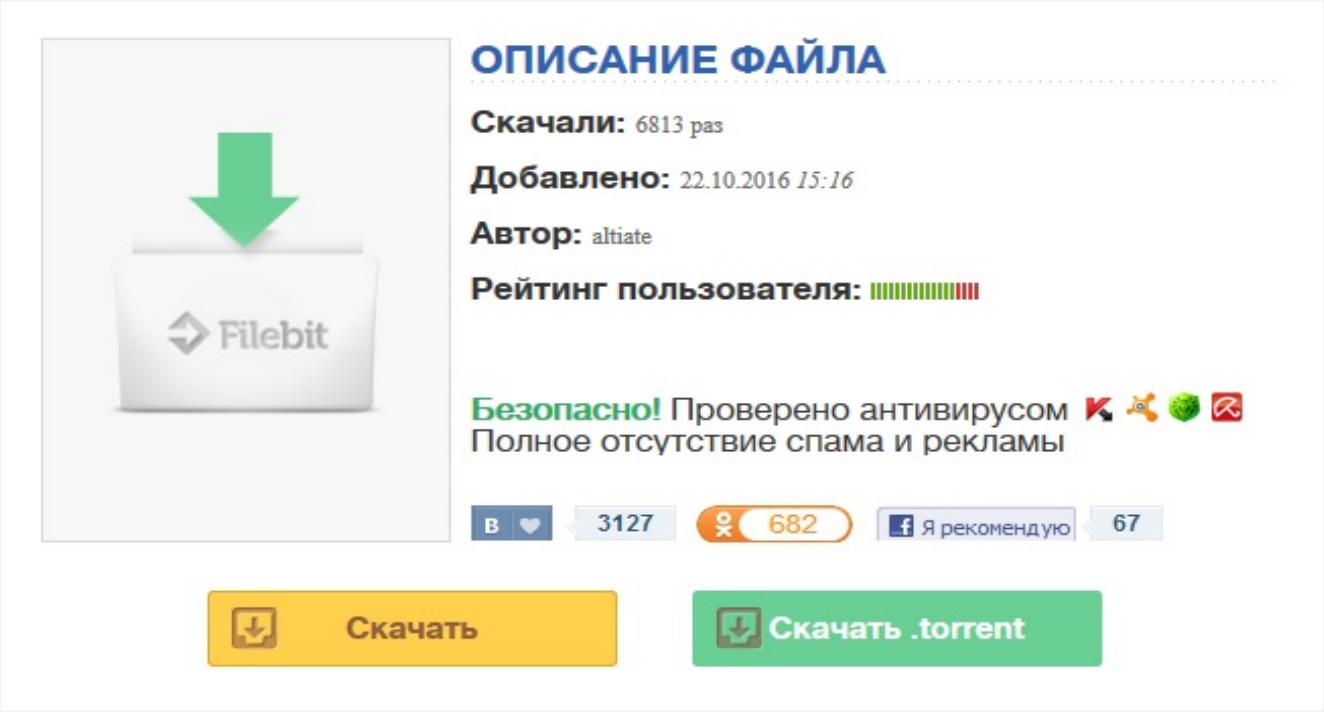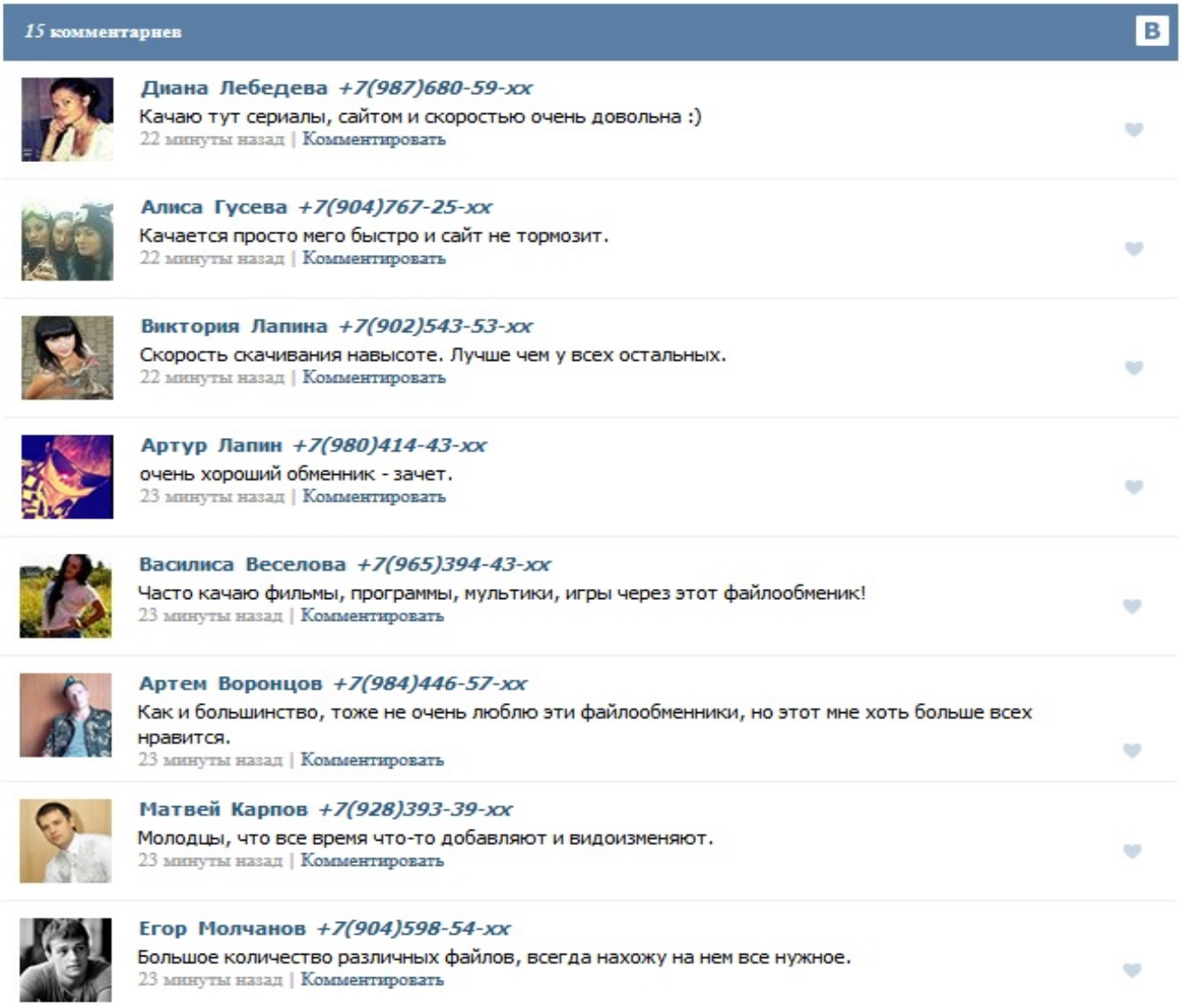бланк пояснення мвс україни 2014