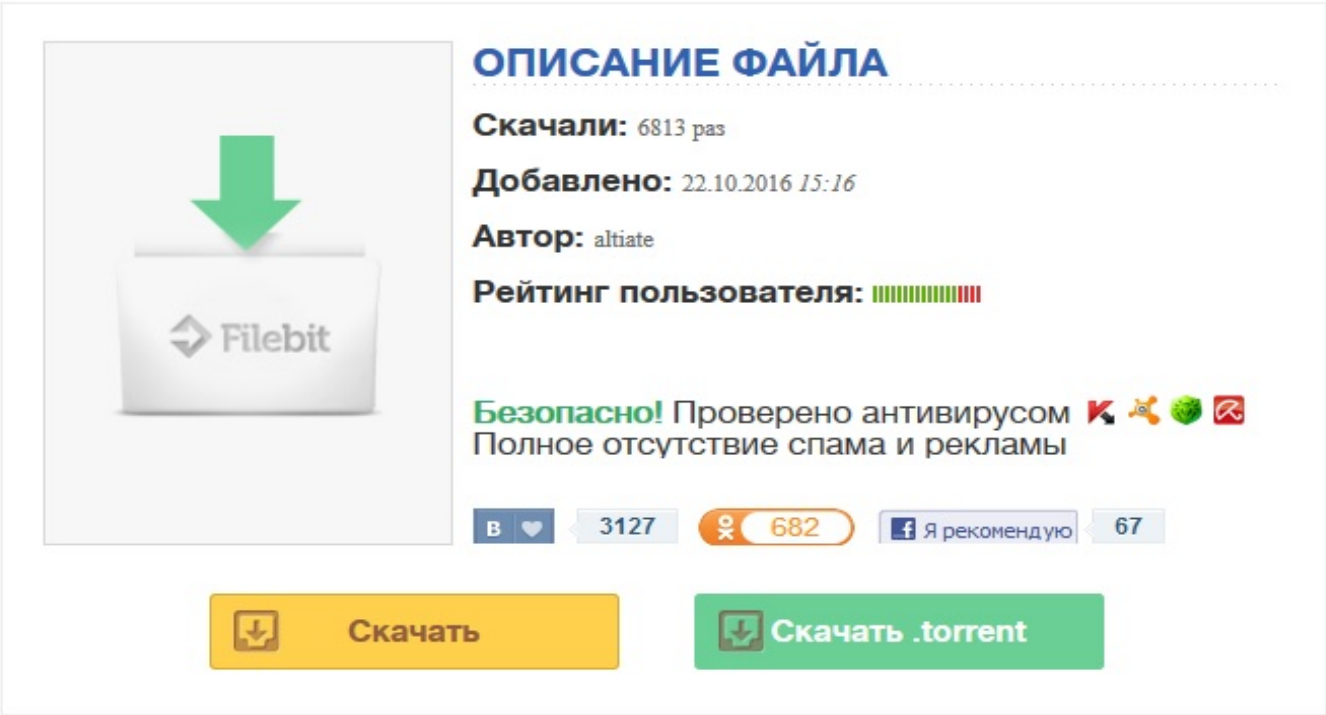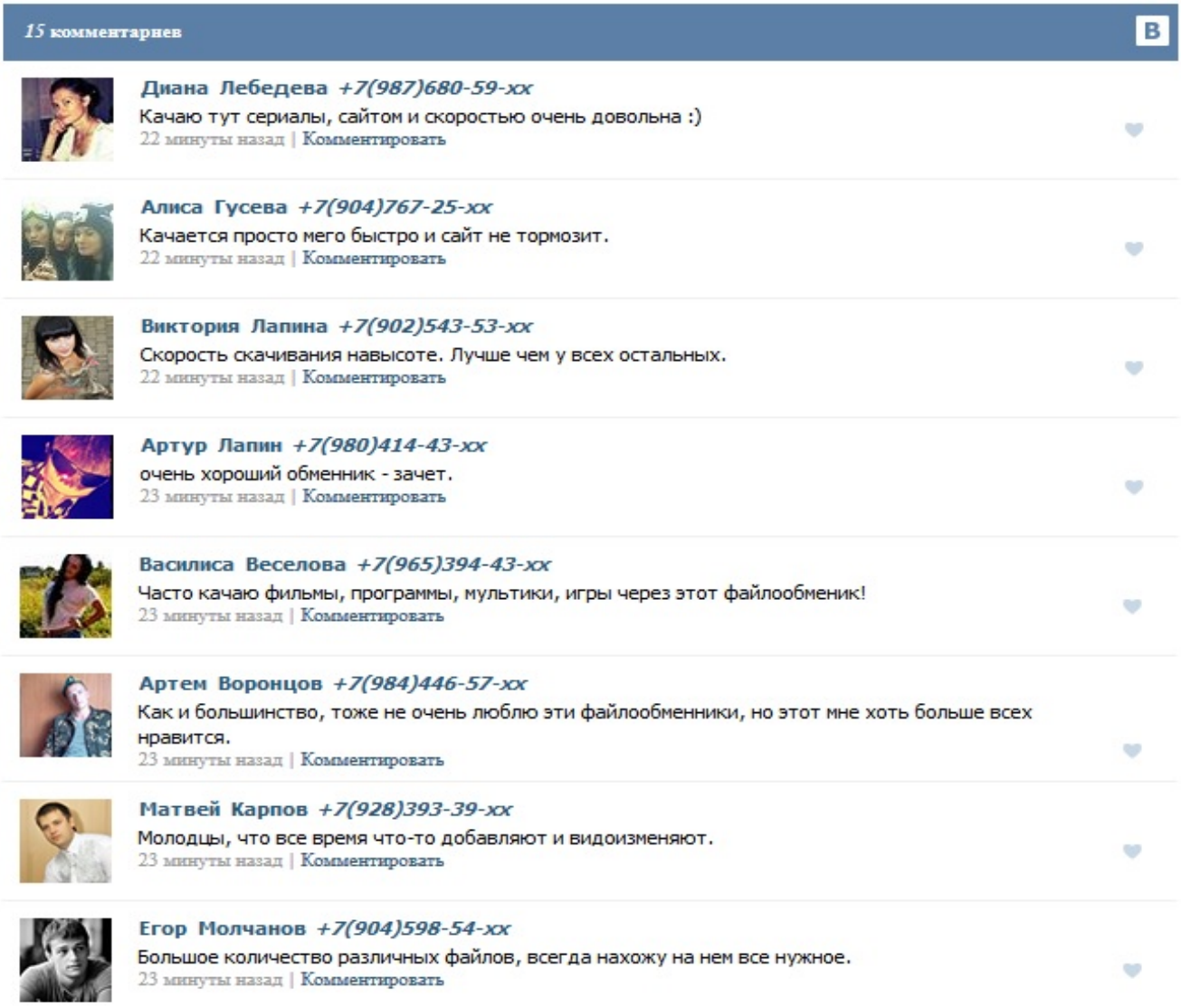бланк акт вязки