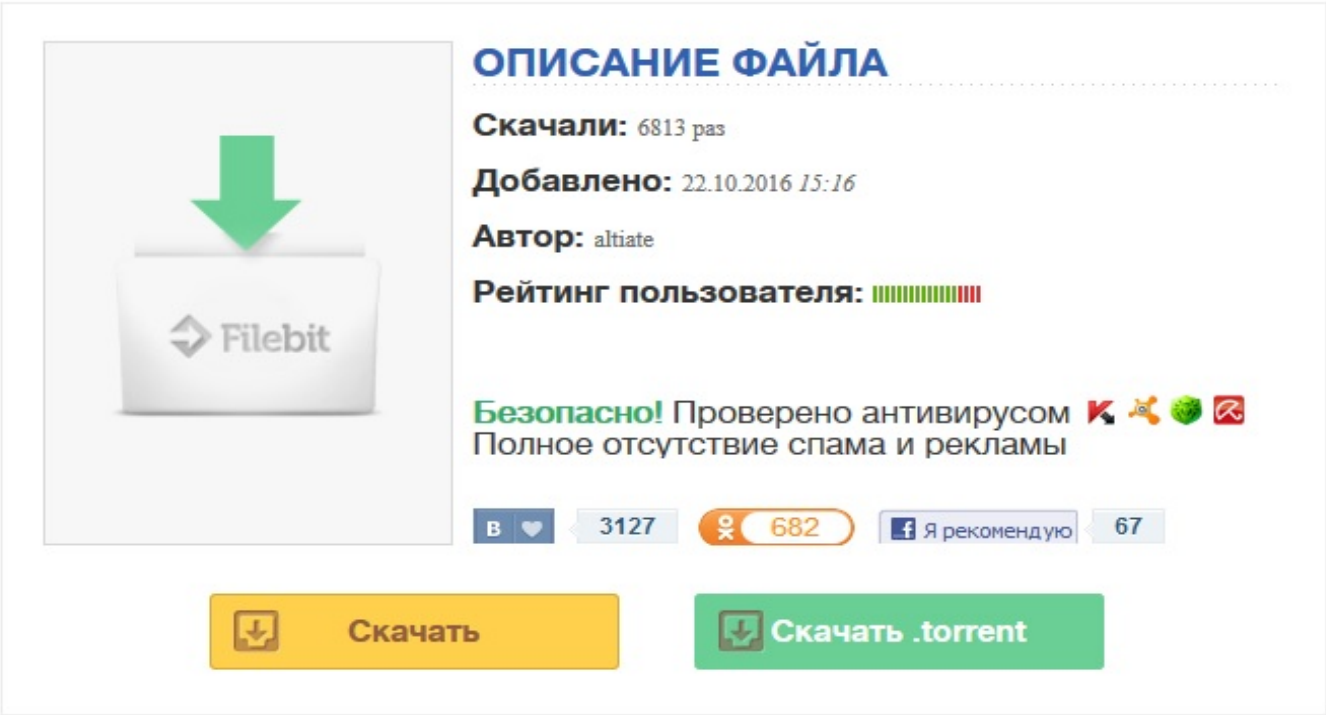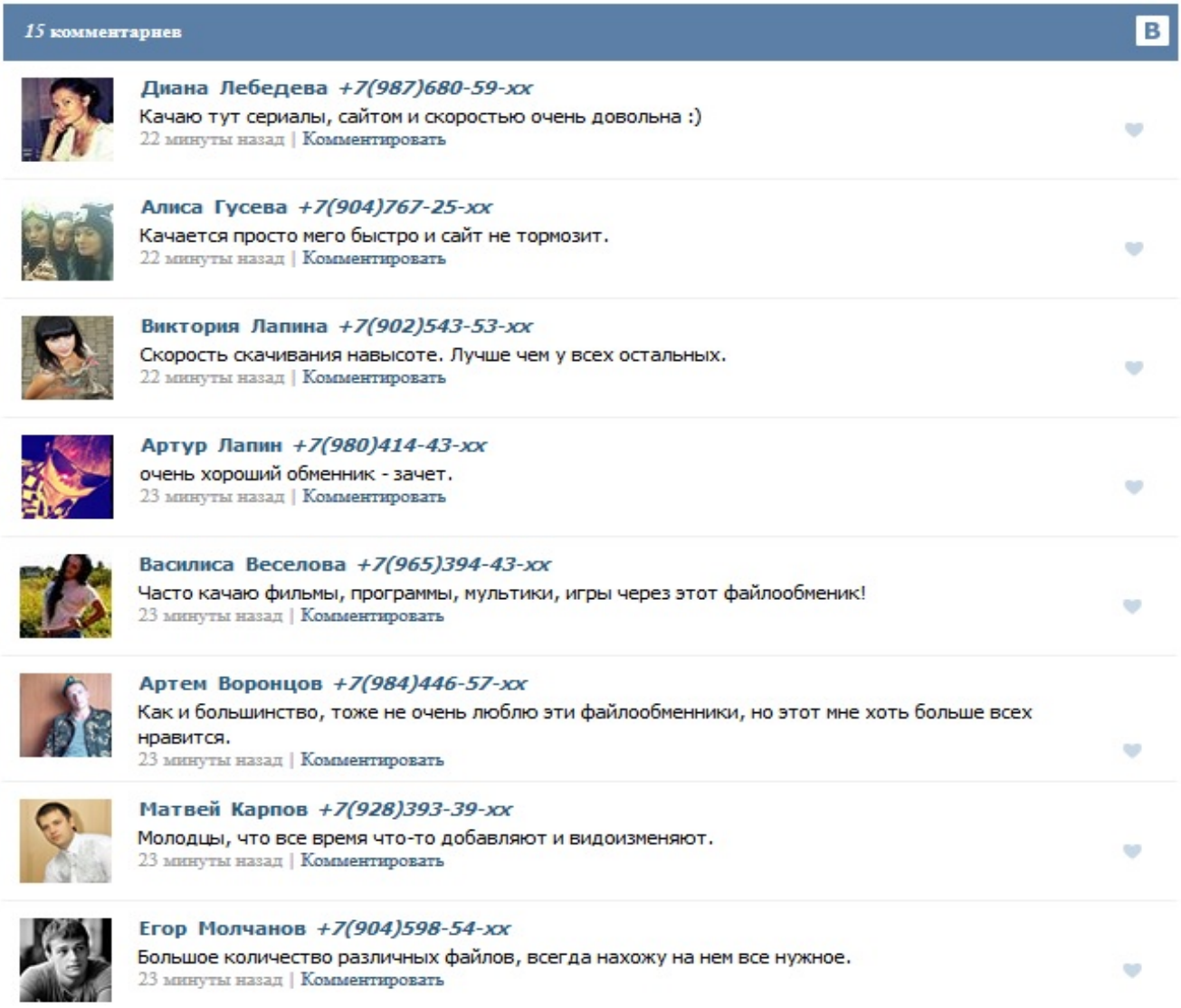бланк с места работы