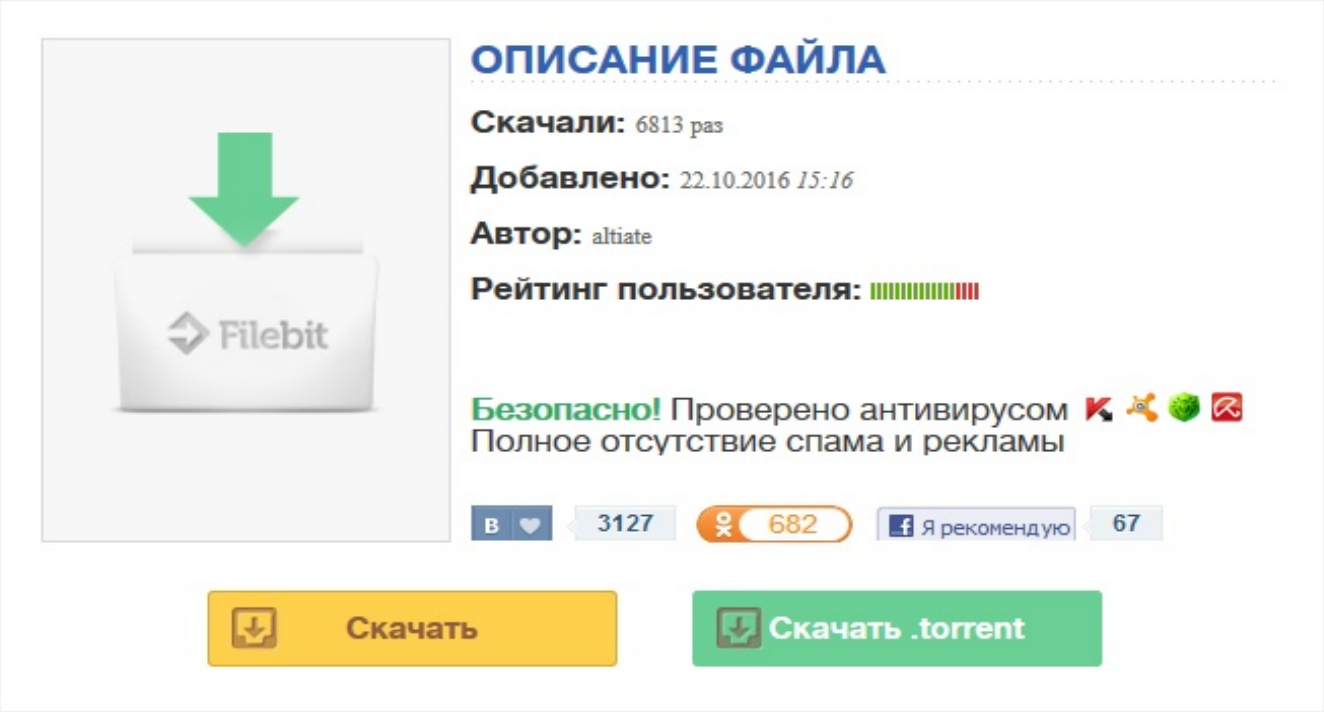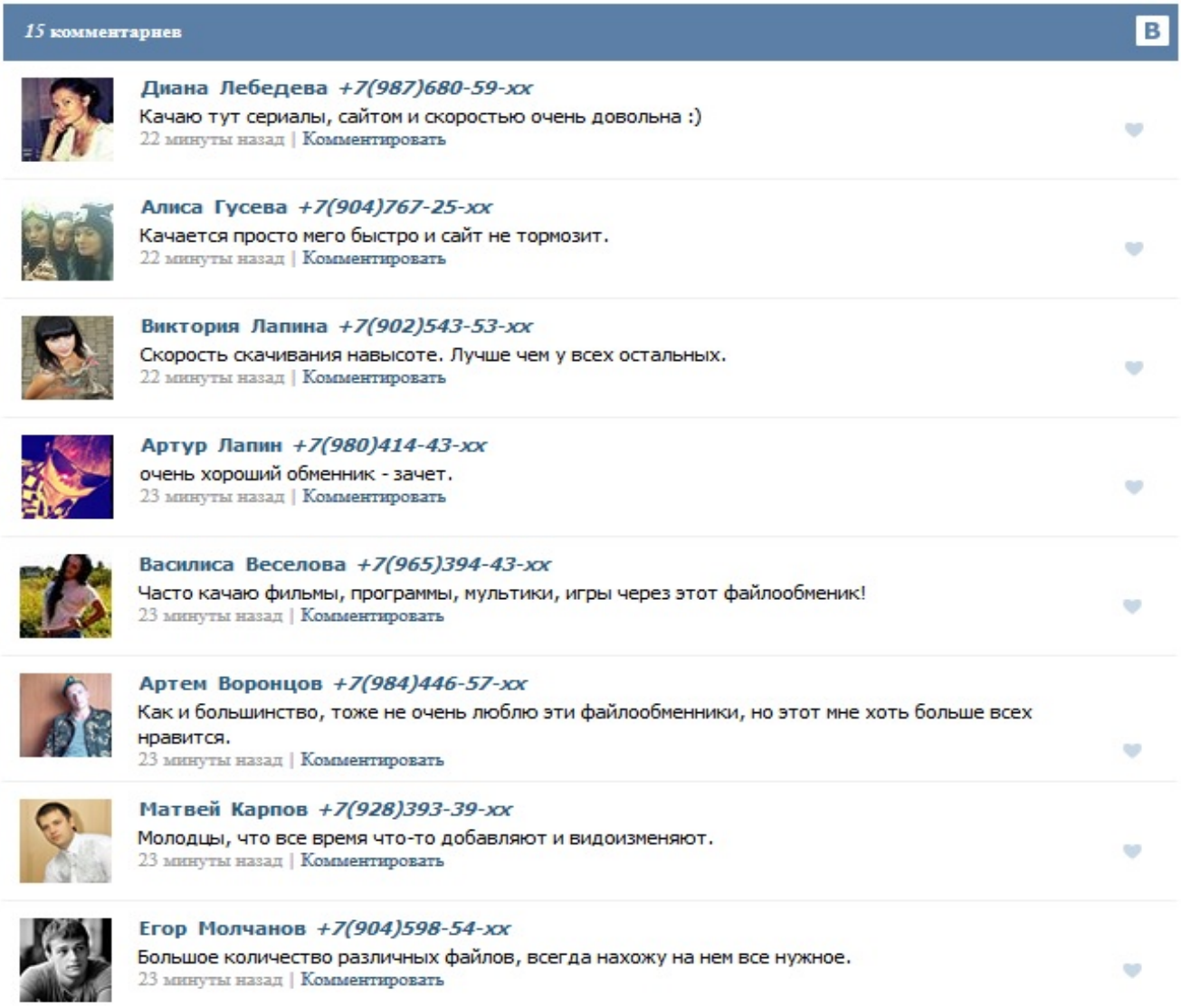пустые бланки справки для колледжа