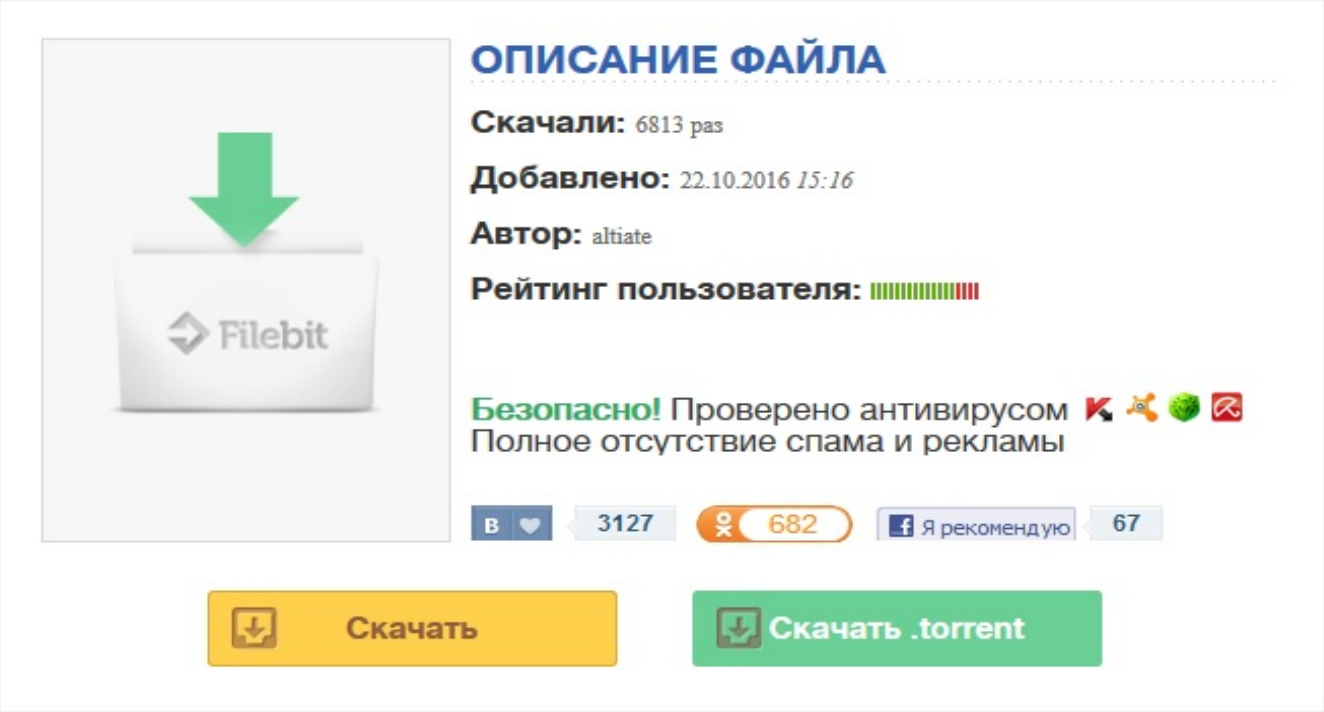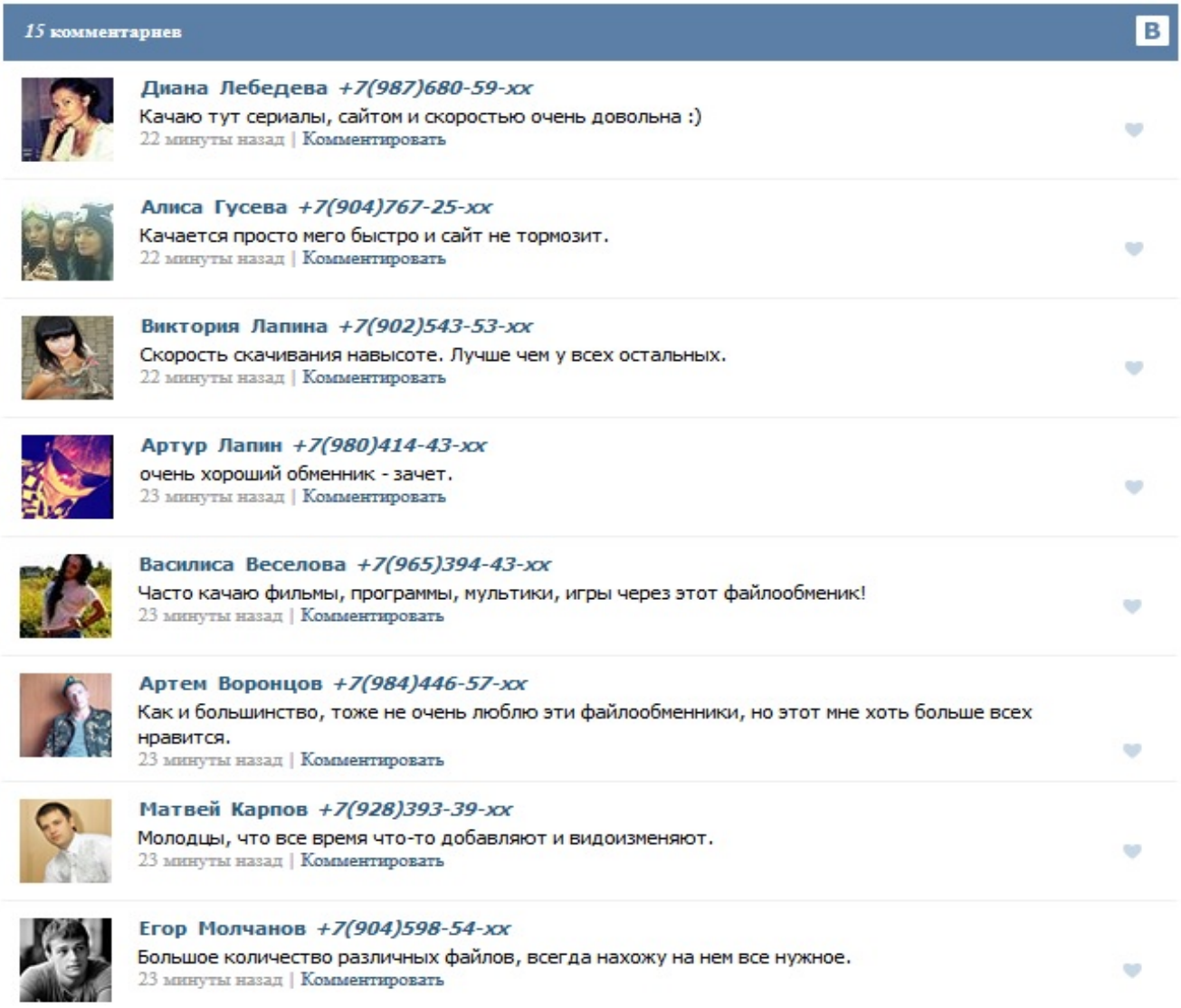ркф заявление