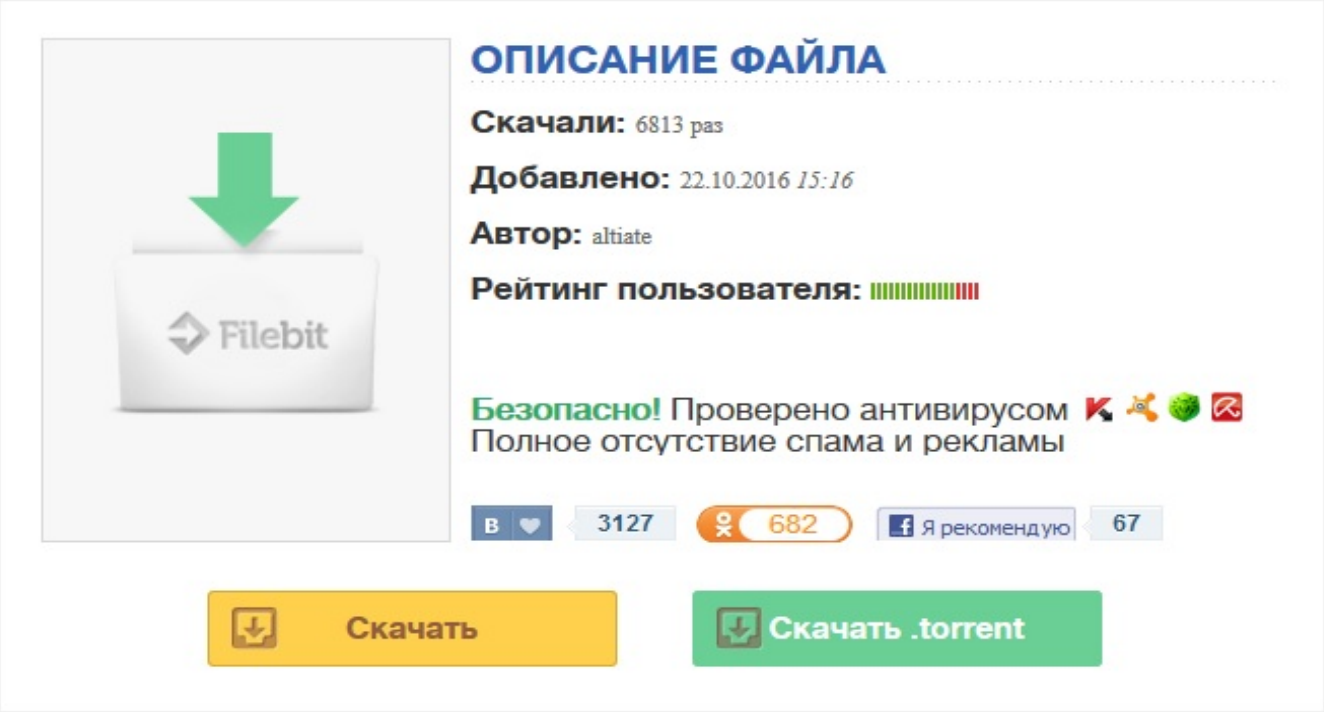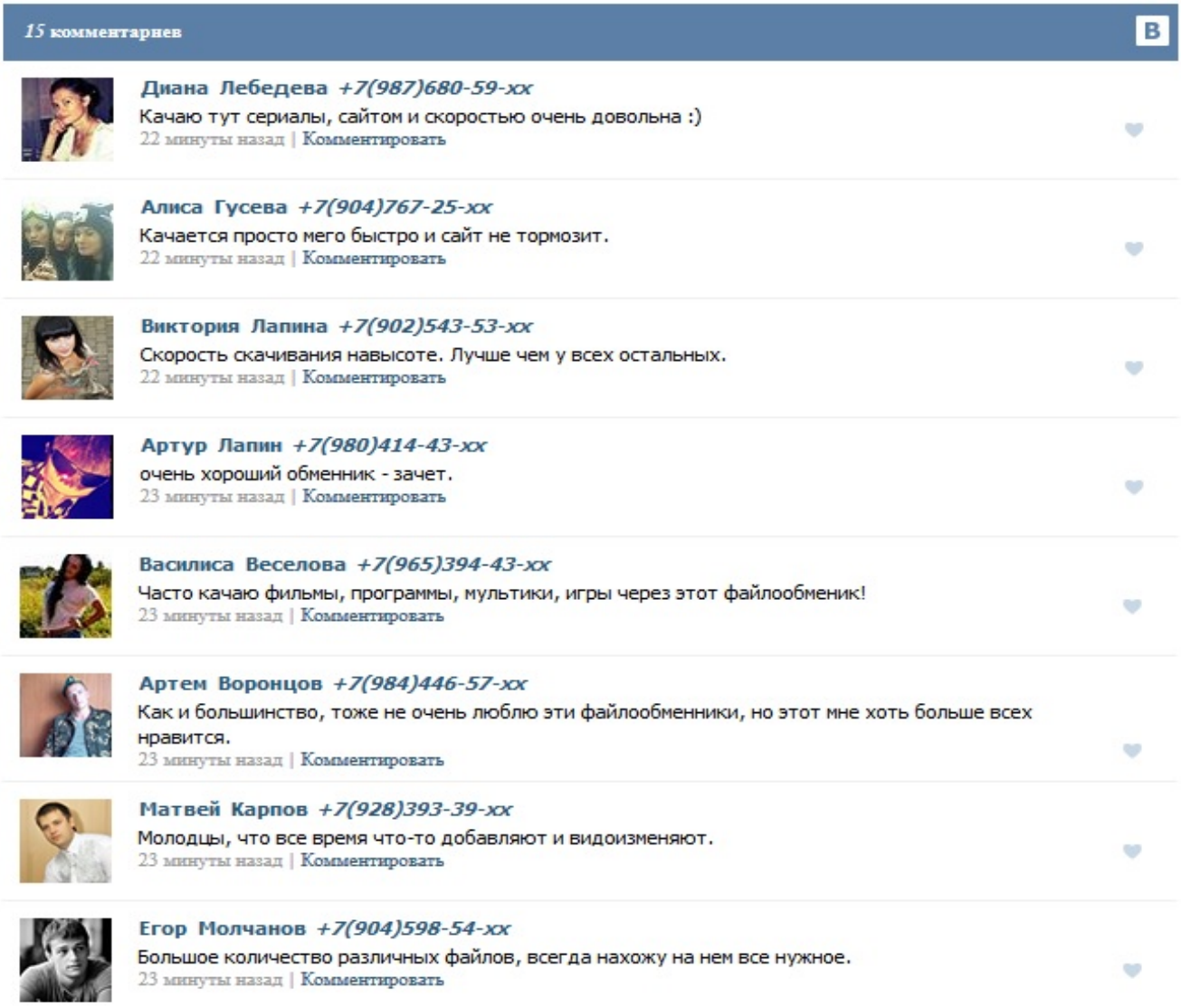бланк классный журнал