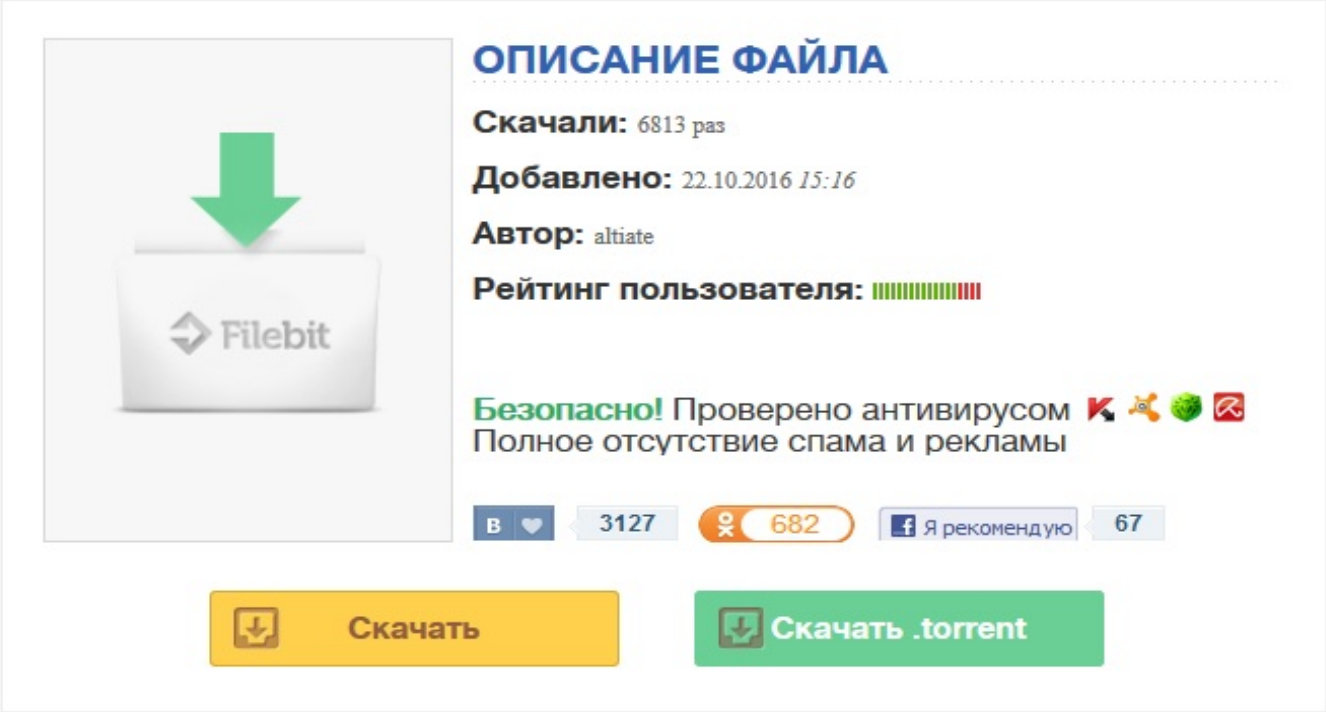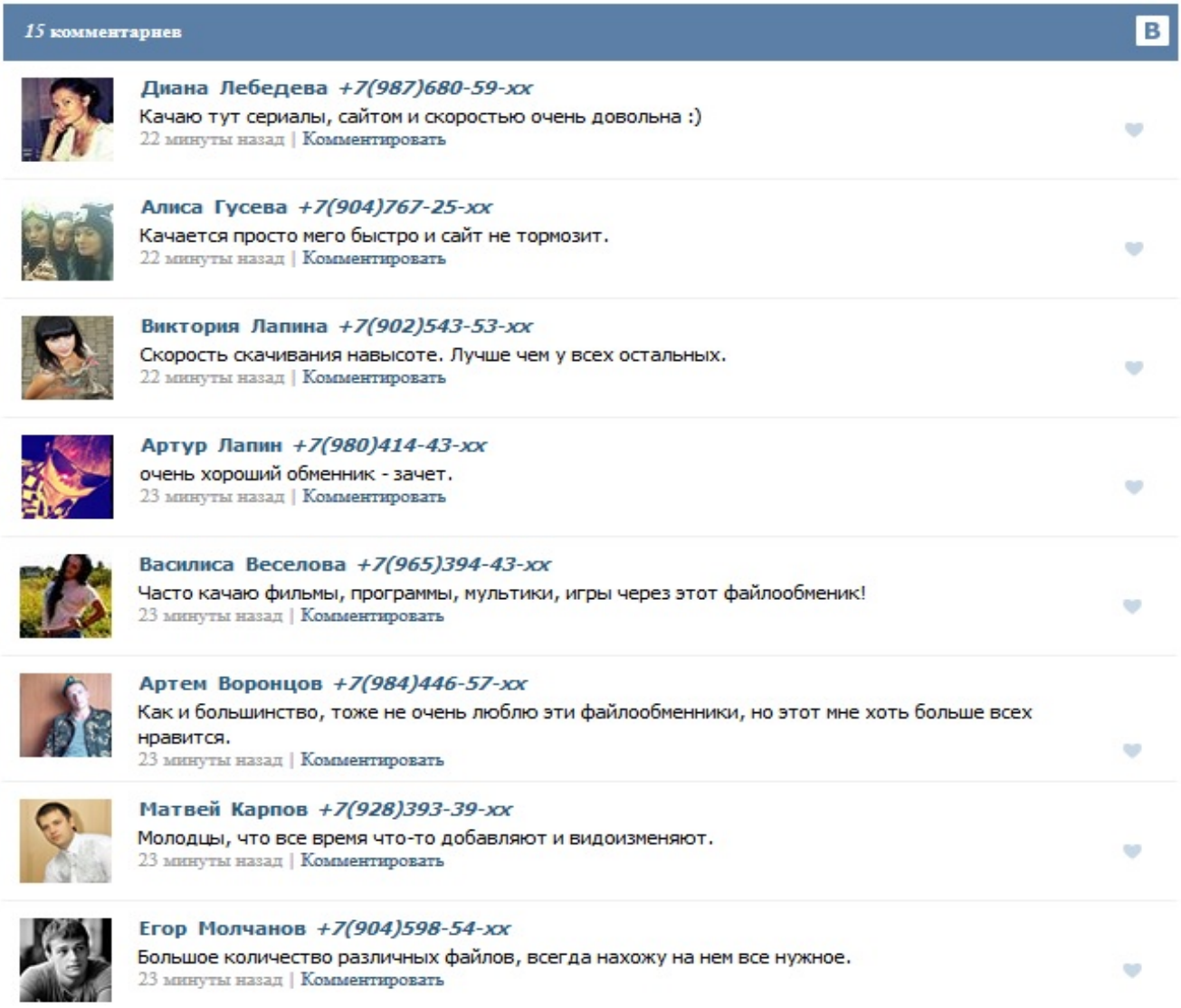объяснение потерпевшего бланк