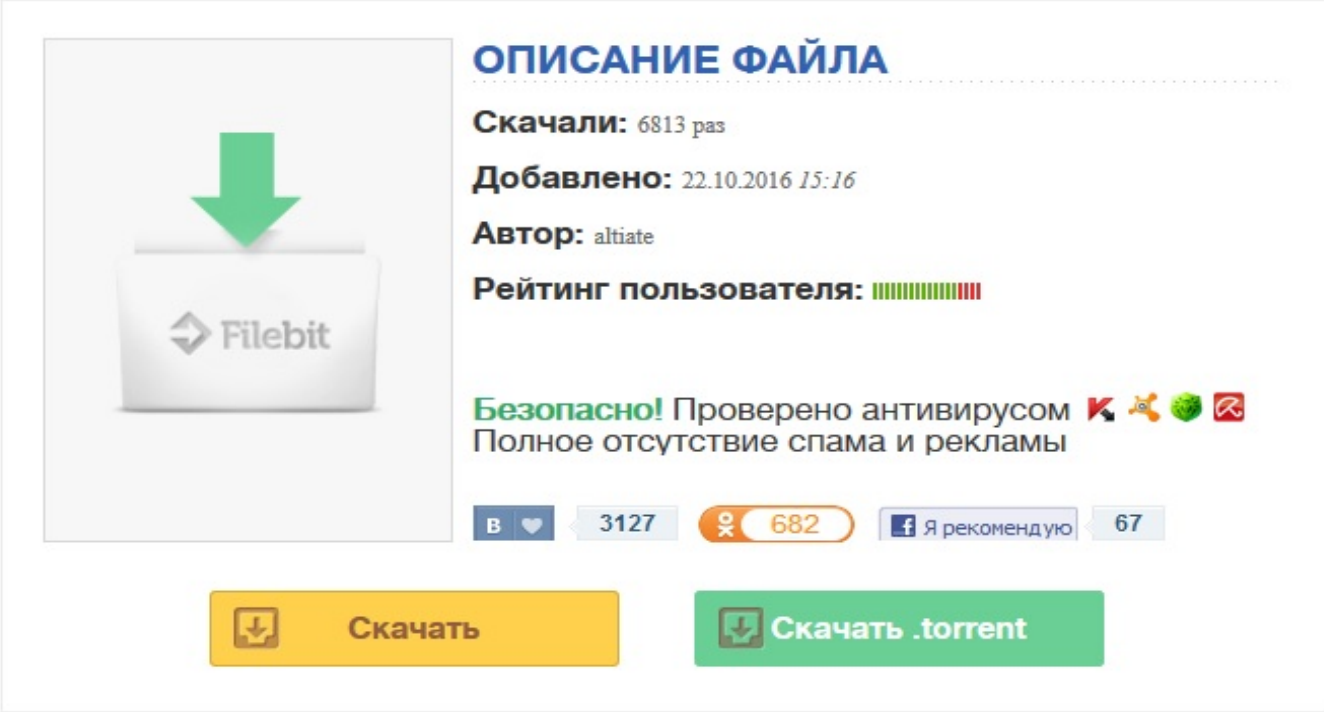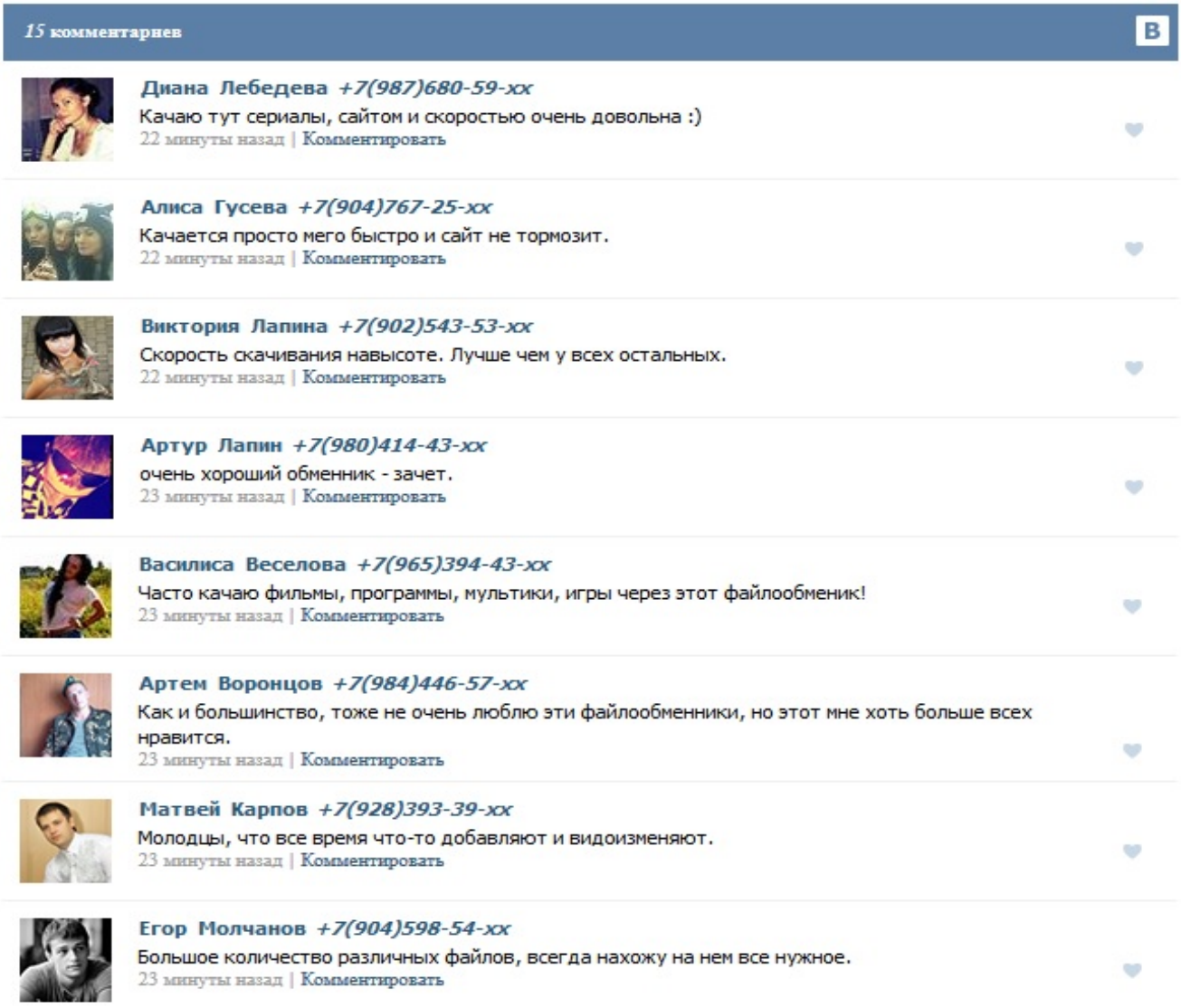журнал учета огнетушителей бланк украина