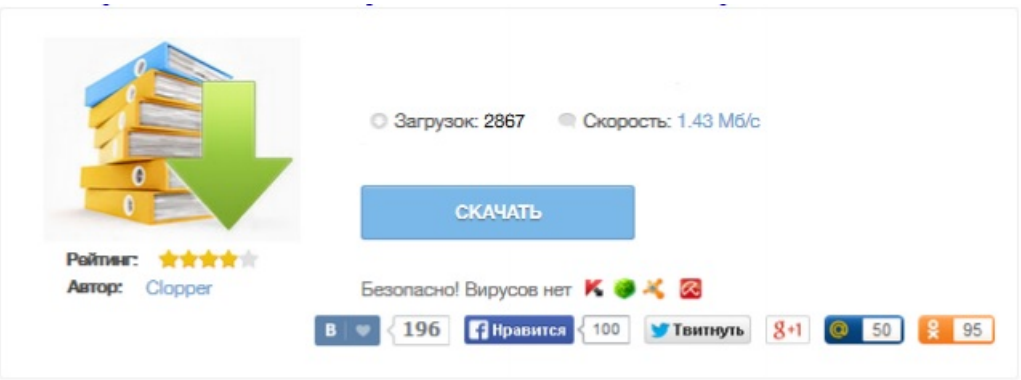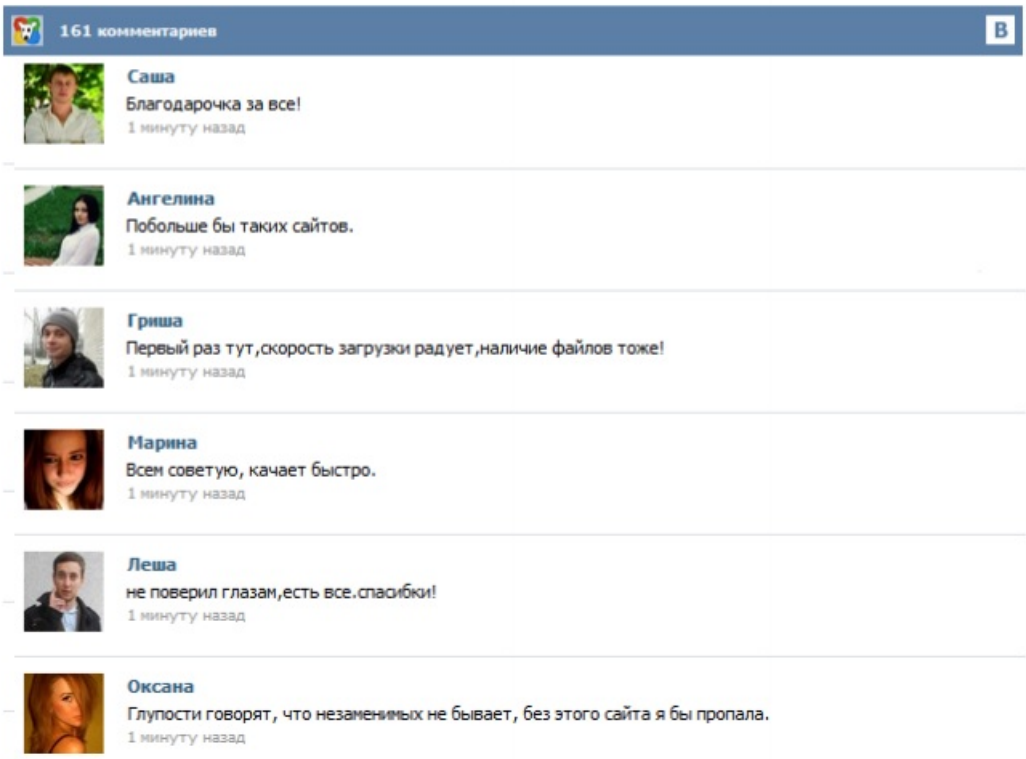образец заполнения плана закупок по 223-фз