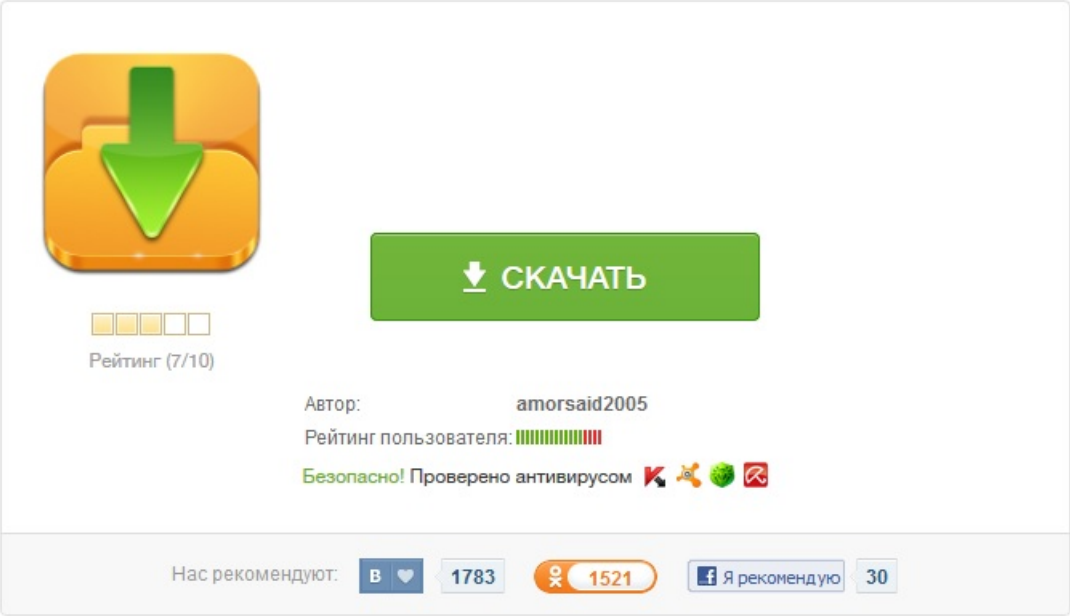бланк приказа на увольнение с работы