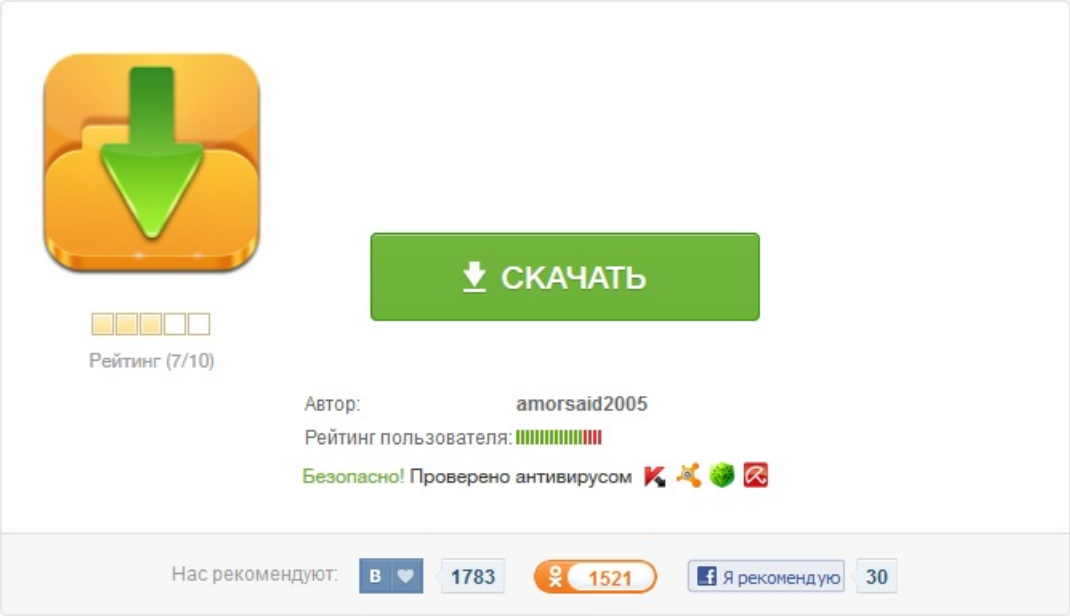бланк отправки посылки на коробку